

ALAMANCE COUNTY LIBRARY COMMITTEE

Regular Meeting
May Memorial Public Library

Tuesday, August 26, 2014
12:30 PM

Minutes

Present: Jo Grimley, Shirley Beyer, Carolyn Allen, M.J. Wilkerson, Terri Lamm

Absent: Mike Cross, Carlene Morton, Kitty Hupman, Mary Dingeldein, George Byrd, Jr.

The meeting was called to order at 12:38 pm

PUBLIC COMMENTS: There were no visitors.

APPROVAL OF MINUTES

Since there was not a quorum, the minutes could not be approved

REPORT OF DIRECTOR:

MJ said we are planning the Staff Development Day. It will be September 26th at May Memorial. We are planning to have lunch between 12:00 noon and 1:00 pm. MJ invited the Library Board to join the staff for lunch. Sessions for Staff Development Day will include: creating eye-catching displays, word-of-mouth marketing, panel discussion on the circulation policies and procedures and Martha Sink will be leading a training session on the changes to NC LIVE. Shirley asked if the changes were good. We are losing the NoveList database, a site that allows people to search for authors similar to the ones they like. MJ expressed concern with how long NC LIVE will be able to continue to operate unless they find another funding source. Carolyn said NC LIVE put many items on their site that libraries use consistently. Because of this, libraries did not need to order or subscribe to the databases and information. Now, with NC LIVE dropping many items, libraries will have to choose whether to purchase the hard copies, or subscribe to other on-line sources. NC LIVE is trying to find other resources to offer, but electronic resources are very expensive. There will also be a session offered at Staff Development Day on resources available to the disenfranchised. MJ said she will try to get representatives from DSS and United Way to talk about services available from their organizations.

We are still participating in the performance-based budgeting. Our goals have been updated and turned in to the County. One of the added goals for performance-based budgeting is to begin the RFID project. This project is where we tag all our materials to make check-out and check-in smoother, both for the patron and the staff. The first step in this project is putting together a proposal and submitting it out for bids. Another goal is to increase circulation by 2%. We saw a decrease at North Park in circulation. We have been weeding the collection. Weeding allows the collection to look fresher. By also increasing word-of-mouth marketing and creating new displays, we hope to increase circulation. It will also help if our budget does not get cut or frozen next spring.

North Park will be closed in September and October for remodeling. We will be getting new carpet and paint for North Park during the remodeling. There will be a grand re-opening of North Park on November 8. The books at North Park will be packed up on Tuesday, September 9, and moved to a storage room at the Mayco Bigelow Center. Not many patrons use North Park Library.

South Annex gets more use than North Park. We are going to have to figure what we can do with the building that currently houses South Annex. It is in dire need of repair. A decision needs to be made whether it is worth repairing or moving to another location. Unfortunately, there is no existing building close to South Annex where we can move. Is it a matter of tearing down the existing building and building a new one in its place? Carolyn asked if this wasn't the responsibility of the County. MJ said it is a County building. What to do with South Annex is the next issue we have to deal with. We would like to open it up a second afternoon a week, but we don't have staff.

Kim Diezel has taken a full-time job with the school system. Omniya Allen, who has been here over a year, just had a baby. She is out on maternity leave. Kathryn Lallinger, who works in the Children's Department, will be out on maternity leave beginning October 25. The decision was made to let go of one of our couriers. Danny is now exclusively a courier, Monday through Friday. We are advertising for a back-up courier for him that will handle Saturdays, as well as any time Danny is sick or on vacation. This position will be a shelver during the week, otherwise. Nick Zaldivar, a shelver who was also filling in for Omniya, left. MJ will talk to Craig Honeycutt and Sherry Hook about doing some general re-structuring of positions this year regarding staff. Casey Nees, Youth Liaison for Outreach, has turned in his resignation.

The final reading count for SRP was over 600,000 minutes read. It was a huge success. We are starting to plan for next year. The theme will be superheroes. We are working on Alamance Reads. We are also working on LibFest. Shirley asked if the Friends were still taking care of Alamance Reads. MJ said it is a joint venture between the Friends and the ACPL. Last year, a Friends' member was partnered with a staff member on each committee. The staff member was charged with heading up the committee. This allowed the Friends to see how talented our staff was in many different areas. The next Friends' meeting is September 22. That is when budget requests will be submitted.

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

MJ is planning an advocacy workshop for Library Board members and any member of the Friends of the Library Board so that they can educate the public and elected officials as to the needs of the library. The workshop would be a one-day event, held at May Memorial, and would train everyone on how to advocate for their local library. It would show what the library does and what services are offered.

MJ said she wanted to recognize Lennie today, but she is out of the country. Lennie will be invited to the dinner on the 18th of November and the Board will recognize her service there. MJ will contact everyone and ask which date is best, Monday, November 17 or Tuesday, November 18. The dinner will be at 6:00pm. She asked if it

was time to vote on officers. Jo said officers were voted on last November. MJ said she will verify this information. She asked everyone to be thinking of a person to represent Graham, since Lennie is not on the Board anymore. The Graham staff will also be on the lookout.

FUTURE MEETING DATES

The meeting was adjourned at 1:06 pm